

MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE


STEPAN GZHYTSKYI NATIONAL UNIVERSITY OF VETERINARY
MEDICINE AND BIOTECHNOLOGIES LVIV

POSITION

ON ENSURING ACADEMIC INTEGRITY AND
PROFESSIONAL ETHICS

STEPAN GZHYTSKYI NATIONAL UNIVERSITY OF
VETERINARY OF MEDICINE AND BIOTECHNOLOGIES
LVIV

APPROVED BY ACADEMIC COUNCIL

Scientific Council Chairman  / V.V. Stybel /

(Protocol No 3 of 25 "06", 2020)

Rector  / V.V. Stybel /

(Order No 104 of 30 "06", 2020)



Lviv – 2020

1. Terms

- 1.1. This Regulation is developed on the basis of the Constitution of Ukraine, Laws of Ukraine "On Education", "On Higher Education", "On Amendments to Certain Laws of Ukraine on Improving Educational Activities in Higher Education", "On Scientific and Scientific-Technical Activity", " On Copyright and Related Rights ", regulations of the Cabinet of Ministers of Ukraine, current orders of the Ministry of Education and Science of Ukraine, other national regulations, the Charter of the Stepan Gzhytskyi National University of Veterinary Medicine and Biotechnologies Lviv, Collective Agreement, Rules of Procedure of LNUVMB. The text of the Regulation uses information from open electronic resources - sites (including the regulatory framework) of domestic and foreign higher education institutions, generally accepted moral and ethical principles and norms of higher education, national and international institutions and associations, educational and scientific periodicals, national and international surveys. etc.
- 1.2. Regulations on ensuring academic integrity and professional ethics at the Stepan Gzhytskyi National University of Veterinary Medicine and Biotechnologies Lviv (hereinafter - the Regulations) establishes the norms and rules of ethical behavior, professional communication between research and teaching staff, students of higher education at the university.
- 1.3. The purpose of the Regulation is to ensure compliance with high professional standards in the educational, scientific, educational spheres of activity of LNUVMB, which determines the standards generally accepted by the world community for the implementation of educational and scientific activities by applicants for higher education and research and teaching staff of the university; prevention of violations of academic integrity and ethics of academic relations.
- 1.4. Scientific and pedagogical students of higher education, realizing their responsibility for improper performance of functional duties, the formation of a favorable academic environment to ensure effective organization of the educational process, development of intellectual, personal potential, increasing the prestige of LNUVMB undertake to comply with the rules of this Regulation.
- 1.5. The norms of this Regulation establish the rules of behaviour directly in three main areas - educational, scientific and educational.

2. The concept and principles of academic integrity

- 2.1. Academic integrity is a set of ethical principles and rules defined by the above laws, which should guide the participants of the educational process during training, teaching and conducting scientific (creative) activities in order to

ensure confidence in learning outcomes and / or scientific (creative) achievements.

2.2. The basic principles and fundamental values of academic integrity and ethics of academic relations in LNUVMB are:

- integrity - the commitment of participants in the implementation of state policy in the field of quality of education to moral principles and standards that create a barrier to dishonesty;
- honesty and decency - systematic avoidance of manifestations of academic dishonesty in the implementation of their own activities;
- truthfulness - the pursuit of truth, free and open dissemination of best practices for their own activities, their continuous acquisition and enrichment;
- transparency - accessibility and openness of information, which provides that all participants in the process of implementing state policy in the field of education quality are obliged to act openly, clearly and within the law;
- legality - compliance by each participant in the process of implementing state policy in the field of quality of education laws and encouraging others to do so;
- respect - respect for the ideas, dignity of others, their physical and mental health, for the benefit of collegiality and cooperation with other participants in the implementation of state policy in the field of education quality;
- trust - all participants in the process of implementing state policy in the field of quality of education have confidence in the honesty and integrity of each other, can rely on each other, fear that the results may be illegally borrowed, career slandered and damaged reputation;
- consistent advocacy of decent behavior and ideas of dissemination of the principles of academic integrity in adverse conditions of outside pressure;
- justice - impartial equal treatment of all participants in the process of implementation of state policy in the field of quality of education, free from discrimination and dishonesty;

self-improvement and improvement - participants in the process of implementing state policy in the field of education quality recognize the importance and make every effort to continuously improve the educational system, in particular through their own professional development;

- responsibility - the ability to take responsibility for the results of their activities, to fulfill certain obligations, to resist the manifestations of academic dishonesty, to give examples of decent behavior;
- honesty - participants in the process of implementing state policy in the field of education quality properly use the powers delegated to them without exceeding or dishonesty;
- professionalism - maintaining a high level of competence of each participant in the process of implementing state policy in the field of education quality.

2.3. LNUVMB operates separately from political affiliations, parties, religious associations and movements in any form of organization.

2.4. Observance of academic integrity by scientific and pedagogical workers and applicants of higher education provides:

- observance of the norms of the Constitution of Ukraine;
- compliance with current legislation of Ukraine in the field of education and higher education;
- observance of generally accepted ethical norms;
- compliance with the legislation of Ukraine on copyright;
- respect for persons receiving education, their parents and persons replacing them, regardless of age, sex, state of health, citizenship, nationality, tolerance of religion, color, place of residence, language of communication, origin, social and property status, criminal record, as well as other circumstances;
- objective and impartial assessment of knowledge and skills of higher education students;
- quality, timely and effective performance of their functional responsibilities;
- introduction of innovative teaching methods in their activities;
- increase of the qualification according to requirements of the legislation;
- compliance with the rules of reference to sources of information in the case of using information, writing methodological materials, scientific papers, etc .;
- non-disclosure of confidential information, information with limited access and other types of information in accordance with the requirements of the legislation in the field of information and appeals of citizens;
- providing reliable information;
- control over the observance of academic integrity by applicants for higher education;
- avoidance of private interest and conflict of interest;
- liability for violation of academic integrity;
- immediate notification of the management of LNUVMB in the case of receiving for execution decisions or instructions that are illegal or that threaten the rights in accordance with applicable law, freedoms or interests of individuals, legal entities, state or public interests, etc.

3. Organization of the work of the Commissions on Academic Integrity

3.1. In order to comply with the provisions of this Regulation in LNUVMB created:

- Commission on Ethics and Conflict Management (permanent university);
- Commission on Academic Integrity (formed once (if necessary), faculty).

3.2. The organization of work of the Commissions, Powers of the Commissions, limits of their activity, structure of the Commissions, term of action of the Commissions are regulated by the separate Regulations approved in accordance with the established procedure.

4. Liability for violation of academic integrity

4.1. Violations of academic integrity are governed by Article 42, paragraph 4 of the Law of Ukraine "On Education" and the following forms of manifestations of academic dishonesty of this Regulation, which are:

- academic plagiarism - publication (in part or in full) of scientific (creative) results obtained by others as the results of their own research (creativity), and / or reproduction of published texts (published works of art) by other authors without attribution, without proper references. The use of borrowed texts in written works is allowed provided that all sources of borrowing are indicated;
 - academic deception - providing knowingly false information about their own educational (scientific, creative) activities or organization of the educational process;
 - academic fraud involves any actions of participants in the educational process, the content of which is:
 - references to sources that were not used in the work;
 - use of prohibited auxiliary materials or technical means during control measures;
 - passing the procedures of knowledge control by fictitious persons;
 - write-off - the use without appropriate permission of external sources of information during the evaluation of learning outcomes;
 - reuse of previously performed written work by another person (laboratory, control, individual, course, diploma, etc.);
 - passing an exam or test by another person;
 - execution to order and (or) sale of academic texts (control, course, qualification works (bachelor's, master's), dissertation researches and educational literature);
 - academic falsification and fabrication - publication of fictitious research results, any data on the educational process;
 - attributing the results of collective activities to one or individuals without the consent of other members of the author's team or inclusion in the list of authors of scientific or educational work of persons who did not participate in the creation of the product.
- 4.2. For violation of the rules of academic integrity, research and teaching staff and applicants for higher education are responsible in accordance with the requirements of current legislation of Ukraine and the provisions of this Regulation.
- 4.3. The academic integrity of the scientific and pedagogical staff of the university is regulated by the order of the rector of LNUVMB № 7-2 dated May 8, 2019.
- 4.4. The responsibility of university students is regulated by Article 42, paragraph 6 of the Law of Ukraine "On Education" and this Regulation.
- 4.5. The Law of Ukraine "On Education" defines the following types of liability of higher education seekers for violation of academic integrity:
- re-assessment (control test, exam, test, etc.);
 - repeated passage of the relevant educational component of the educational program;
 - deductions from the educational institution;
 - deprivation of an academic scholarship;
 - deprivation of educational benefits provided by the educational institution.

- 4.6. In addition to the violations specified in paragraph 4.5. of this Regulation, other types of violations of academic integrity by university applicants are determined by this Regulation.
- 4.7. Identification of facts of violation of academic integrity by applicants for higher education LNUVMB during educational activities is carried out primarily by teachers (within the disciplines they teach) and supervisors of diploma (project) works, as well as faculty commissions on academic integrity and the university commission on ethics and conflict management.
- 4.8. According to this Regulation, the decision on liability for violation of academic integrity by applicants for higher education may be made as follows:
- 4.8.1. A teacher who can assign the following types of academic responsibility:
- reduction of results of assessment of control work, examination, credit, etc .;
 - re-assessment of tests, exams, tests, etc .;
 - appointment of additional control measures (additional individual tasks, additional control works, tests, etc.).
- 4.8.2. The head of the thesis (project) work, which can assign the following types of academic responsibility:
- reduction of results of evaluation of diploma (project) work;
 - re-execution of a separate section (sections) of the diploma (project) work.
- 4.8.3. The University Commission on Academic Integrity (except for the actions specified in clauses 4.8.1 and 4.8.2 of the types of academic responsibility) may take additional actions as follows:
- inform the entity that finances the training, the institution that issued the grant for training (research), potential employers, parents of the applicant for higher education about the violation;
 - deprive the right to participate in competitions for scholarships, grants, etc .;
 - to limit the participation of the violator in scientific research, to exclude from certain scientific projects;
 - to recommend for consideration by the rector, the Academic Council of the University or other bodies and officials (according to the division of powers) to appoint the following types of academic responsibility for the violator
- 4.9. For each violation of academic integrity, university graduates may be held liable for one or more types of academic liability, depending on the decisions made by the commission.
- 4.10. The Commission on Academic Integrity may also consider the commission of actions that contain signs of violation of academic integrity, with the provision of recommendations for bringing to other types of liability under current legislation of Ukraine.
- 4.11. The application of a specific type of academic liability for violation of academic integrity is carried out taking into account:
- recognition of the violator's guilt in violation of academic integrity, his awareness of the inadmissibility of further violations;

- the fact of cooperation with the commission or refusal to cooperate during the consideration of the case of violation;
- the fact of the first violation or the systematic nature of the violations, their totality;
- the degree of impact of the violation on the reputation of the university, faculty, department, etc .;
- the degree of impact of the violation on the quality and further learning outcomes;
- other circumstances of the violation.

4.12. The procedure for identifying and establishing violations of academic integrity is determined by paragraph 8 of Article 42 of the Law of Ukraine "On Education", these Regulations, regulations on the Commission on Academic Integrity and the Commission on Ethics and Conflict Management, taking into account current legislation.

Every person in respect of whom the issue of non-compliance with the rules of academic integrity has been raised has the following rights:

- to get acquainted with all the materials of the inspection to establish the fact of violation of academic integrity, to submit comments to them;
- personally or through a representative to provide oral and written explanations or refuse to provide any explanations, to participate in the study of evidence of violation of academic integrity;
- to know about the date, time and place and to be present during the consideration of the issue of establishing the fact of violation of academic integrity and bringing it to academic responsibility;
- to appeal the decision to bring to academic responsibility to the body authorized to consider appeals or to the court.

4.13. Other issues of higher education or appeals committed by higher education students are governed by separate Regulations on the Academic Integrity Commission and the Ethics and Conflict Management Commission.

5. Prevention of academic dishonesty

To prevent non-compliance with the norms and rules of academic integrity of LNUVMB The following set of preventive measures is used:

- acquaintance of applicants for higher education, research and teaching staff with this Regulation;
- informing applicants for higher education, research and teaching staff about the need to comply with the rules of academic integrity, professional ethics;
- strengthening the control of supervisors, supervisors of diploma (project) works, members of examination commissions on the correct design of references to sources of information in the case of borrowing ideas, statements, information;
- examination of diploma (projects) works on the subject of academic plagiarism;
- expert assessment and / or (or) verification (using specialized software) for signs of academic plagiarism in dissertation research prepared for defense, etc .;
- distribution of methodical materials;

- conducting seminars with applicants for higher education on information activities of LNUVMB the correctness of writing educational works, the rules of describing sources and citations.

6. Signing of Declarations of observance of academic integrity by participants of the educational process

Signing of the Declaration on observance of academic integrity for applicants of higher education of the second (master's) level of LNUVMB (Appendix 1) should become a mandatory attribute of awareness.

Refusal to sign the Declaration does not release the participant of the educational process from academic responsibility and application of disciplinary measures for violation of academic integrity and ethics of academic relations in accordance with the regulatory framework of LNUVMB and current legislation of Ukraine.

Declaration for applicants for higher education of the second (master's) level

LNUVMB defines the following:

- mandatory adherence to the fundamental values of academic integrity specified in this Regulation and other relevant documents;
- compliance with current legislation in the field of education and science and intellectual property;
- observance of corporate culture and respect for the subjects of educational activity of LNUVMB;
- obligatory correct references to sources of information in case of use of borrowed ideas, developments, statements, information;
- immediate notification of cases of academic violation integrity to the authorized bodies (officials) of the university (depending on their subordination and type of violation) to carry out the relevant
- bearing academic responsibility and responsibility for violating the principles of academic integrity and ethics of academic relations.

Additionally, for applicants for higher education of the second (master's) level

LNUVMB Declaration defines the following:

- independent performance of educational tasks, tasks of current and final control of learning outcomes (for persons with special educational needs this requirement is applied taking into account their individual needs and opportunities);
- providing reliable information on the results of their own educational (scientific, creative) activities, used research methods and sources of information;
- the fact of acquaintance with the policy of LNUVMB on respect for copyright obtained higher education, inadmissibility of academic plagiarism in educational and diploma (project) works and consent of higher education to directly check the work for signs of academic plagiarism using specialized software products.

7. Final provisions

7.1. This Regulation is approved by the decision of the Academic Council of LNUVMB and is put into effect by the order of the rector of LNUVMB

7.2. Changes and additions to the Regulations are made by the decision of the Academic Council of LNUVMB and are put into effect by the order of the rector of LNUVMB.

DECLARATION

on observance of academic integrity by the applicant of higher education of the second (master's) level of Lviv National University of Veterinary Medicine and Biotechnology

I, _____, applicant (applicant) education of the second (master's) level, I realize that academic integrity is an effective tool for ensuring the quality of higher education in Ukraine and the fundamental ethical value of the entire academic community.

I DECLARE that in my activity I will be guided by the provisions of the “Regulations on Ensuring Academic Integrity and Professional Ethics of the Lviv National S.Z. Gzhytsky University of Veterinary Medicine and Biotechnology basic principles and fundamental values of academic integrity and ethics of academic relations.

I COMMIT:

- to study the current educational legislation, the regulatory framework of the University for the prevention of academic plagiarism, posted on the website of the University;
- Participate in all activities of the University to ensure the level of awareness of students on academic integrity;
- comply with current legislation in the field of education and science, intellectual property, ethical principles and the rules of academic integrity defined by the regulatory framework of the University;
- to promote these principles among higher education seekers, employees of higher education institutions and other persons with whom communication and / or cooperation is carried out;
- to prevent manifestations of academic dishonesty on the part of persons who are participants in the educational process, with whom communication and / or cooperation is carried out during the educational process.

I DECLARE:

- their awareness of the requirements of the University for the observance of academic integrity, the types of its violations, the University's measures for its bias and the level of personal responsibility.

I AWARE that in accordance with the current legislation I must (should) bear academic and / or other types of responsibility and disciplinary measures may be applied to me for violation of academic integrity and ethics of academic relations.

(signature)

(date)